

FOREWORD

It is now an admitted fact that the conventional provision of schooling through formal system of Education, owing to its limitations, is not really sufficient and effective in satisfying the national aspirations of providing Education for All (EFA) and correcting the structural inequalities in the Society. This has necessitated to promote alternative approaches through Open and Distance Learning System (ODL). Open and Distance Learning System (ODL). The success of SSA, enactment of the Right to Free and Compulsory Education Act- 2009, launching of Universalisation of Secondary Education (USE) through Rashtriya Madhyamik Shiksha Abhiyan (RMSA) call for providing an integrated model of education through ODL system in the country.

The UT of Jammu and Kashmir inspite of the strenuous efforts made so far for universalisation of Elementary Education (UEE) continues to be educationally and economically backward. The dropout and failure rates are still substantial. In a rigid formal system of Education, they find it difficult to continue their education. The percentage of failures especially at Secondary & Higher Secondary Level continues to be more than 60%. Such failures/dropouts do not find any academic support to improve their education. Thus, to come to the rescue of such a huge population of our Drop-outs/Failures, Educationally deprived and Marginalized sections of the Society, SC, STs etc, the JK SOS is establishing Study Centres to provide an alternative Academic Support. The Government of Jammu and Kashmir notified on 09th October, 2001, the establishment of SOS under the name & style of "The Jammu & Kashmir State Open School" as part of JK Board of School Education.

Since education has been perceived as the single most powerful instrument of social Transformation and is in fact an indispensable tool of development; let us strive hard to promote it (Education) to reach new heights.

**CHAIRPERSON
JKBOSE**

Read Carefully

Learner's Responsibilities: - At a Glance

- i. Do not fill up the application forms for admission without careful reading of the instructions.
- ii. Do not leave any column blank in the application form for admission.
- iii. Do not submit Application Form for Admission without the Supporting Documents.
- iv. Do not pay extra amount for admission and examination over and above the prescribed fee as mentioned in the application Form for Admission to anyone.
- v. Do not miss out the Personal Contact Programmes (PCPS) in each subject which all Accredited Institutions have to provide on compulsory basis.
- vi. Do not forget to submit at least one TMA (Tutor/teacher marked assignment) in each subject (Wherever applicable) as you may be debarred from the public Examination and/or your result may be declared as "INCOMPLETE".

Objectives of JKSOS

The basic aim is to provide an alternative system of education to the dropout children, who have missed the benefits of formal schooling.

Other Objectives

- To provide sound, relevant education at the school stage through open learning system such as distance education and correspondence courses to prioritized groups.
- To provide opportunities to dropout children at the school stage to join the main stream of education and to equip them with the competencies and qualification necessary to become competent and successful citizens.
- To identify and promote standards of learning in the distance education system and open school system which will maintain standards of equivalence (minimum learning outcome) with the formal system of education while retaining its own distinct character.

It is thus envisaged that the attainment of these aims and objectives, will in turn enable the State Open School to make its own share of contribution to:-

- UEE.
- Evolution of Learning Society.
- Raise the competence of Indian citizens through internal transformation.

JK SOS: - A Schooling System with a difference OR

Why Open Schooling?

The Open and Distance Education is a new paradigm with some elements of shift as :-

- a. From class room to anywhere.
- b. From Teacher Centric to Learner Centric.
- c. From Teacher as an Instructor to teacher as a facilitator.
- d. From mainly oral instruction to technology aided instruction.
- e. From fixed time to any time learning.
- f. From "You learn what we offer" To "We offer what you want to learn".
- g. From education as one time activity to education as life long activity.

Target Group/Prioritized Group

The programmes of JKOS shall be open to all residing anywhere in India subject to the administrative convenience of the State Open School/ Accredited Institution (Study Centre) to deliver education and hold public examination. The prioritized group of JKOS shall include:-

- Formal School Drop outs and failures.
- Non formal school drop outs.
- Never enrolled.
- Unemployed and partly employed adults.
- SC/STs and others
- Rural and Urban poor
- Neo Literates

With a view to realize the objectives, the JKOS shall provide student support service through a network to study centres (accredited institutions) like conduct of personal contact programmes (PCP), public examination/evaluation/certification etc.

Features & Flexibilities in JKOS: -

- Choice in Medium of Instructions:** - Courses are offered in English, Hindi and Urdu Mediums. The learner can choose any one of these mediums for studies.
For obtaining a pass certificate, you are required to pass in minimum of five subjects
- Choice of Subjects:-**
You can exercise your choice as per scheme of studies given in Table-I for Academic Courses at Secondary Level.

Scheme of Studies			
Group 1 (compulsory)	Group 2 (Compulsory)	Group 3	Group 4
English	Mathematics	Urdu	Home Science
	Science	Hindi	Painting
	S. Science		

Note:

A candidate has to opt 5 subjects in total from Group 1 to Group 3 but only one from group 3.
For CWSN they can opt any five from Group 1 to group 4 but not more than 1 from group 3

2. Admission

• Mode of Admission for 2021-22 Sessions

The admission shall be through the 38 identified Accredited Institutions (AIs), commonly known as Study Centre's of JKOS and are located in every district of UT of J and K and UT of Ladakh.

Admission shall be open to One and all from **01.01.2022** and on first come first serve basis subject to the availability of the capacity of enrolment (allotted to the Accredited Institutions of JKSSOS).

ii. Procedure for Admission through Accredited Institutions:-

- The allotted percentage of seats for admission of learners will be reserved for study centers to be filled up on the First come First Serve Basis by them;
- Apply on the prescribed Application form for Admission which is enclosed along with prospectus, through the identified Accredited Institution;
- Read all the instructions carefully before filling up the Admission form;
- Submit your filled up Application Form for Admission along with relevant documents and requisite fee to the Accredited Institution of your choice, at the earliest as seats available in the Accredited Institutions are limited;
- The Accredited Institutions will give you provisional admission letter-cum-receipt on receiving the filled up Application form along with the fee. Your Admission will be then confirmed by JKSSOS through the Accredited Institutions subject to completion of all formalities with receipt of fee.

3. Entry Requirements:-

Table-2

There is no upper age limit for admission. However the minimum age limit for admission is 14 years.

Requirement	Secondary Course
a. Minimum Age	14 years as on 30th November 2021 (born on or before 30-11-2008)
b. Minimum Educational Qualification	Class VIII pass certificate

Note:- A minimum gap of 2 years is required after passing Class 8th examination at the time of examination under JKSSOS

Supporting Documents

- Attested copy of Birth Certificate issued by the Municipal Authority or District office of the Registrar of Births and Deaths.
- Transfer Certificate/ School Leaving Certificate showing applicant's date of birth, issued by the last school attended by the applicant. In case of Govt. schools the Transfer Certificate/ SLC should be signed by the principal while in case of private schools SLC issued be also got counter signed by Competent Education Authority of the UT or Chief Education Officer.

Note:-

- I. Date of Birth once given in the admission form will not be changed.
- II. Admission Forms received without supporting documents will be rejected and fee will not be refunded.

Continuous Assessment:-

During your course of study, you will be made aware of your progress through Tutor Marked Assignment (TMA's) submission of one TMA in each subject is compulsory, as you may be debarred from the Public Examination and/or your result may be declared as "Incomplete".

Personal Contact Programmes (PCPs)

30 PCP classes will be organized per subject for theory and five additional for subjects having practical on face to face basis, generally on weekend and holidays, in the first year of admission, by the AIs (study Centers).

These contact classes are not meant for covering the curriculum. DO NOT EXPECT FULL TIME CLASSROOM TEACHING as in formal education system. The teachers are there to help and guide you with regard to your difficulties. It would be in your interest to attend all the contact session. *Attendance in five practical sessions is compulsory.*

Tutor Marked Assignment:-

In order to check your progress during the course of study, you have to submit at least One out of three Tutor Marked Assignment (TMAs) in each subject. Collect the TMA booklets from your accredited institutions.

Medium of Answering in the Examination.

The State Open Schooling has certain features in its evaluation system such as freedom to answer the question in Public Examinations in any one of the three languages i.e English, Hindi and Urdu.

b) Procedure for Registration through AI's

- I. To register for the public examination of JKSSOS you have to go to your AI and
- II. Fill up the Examination Form Registration Form and Enrolment form and deposit it with the coordinator of your AI along with prescribed Examination Fee as mentioned in the Table-B, within the prescribed dates in person or through your representative.
- III. The Examination Form is attached with Prospectus, a photocopy of which may be used for subsequent examinations. it can also be obtained from your AI free of cost.
- IV. You must fill up the correct codes of the subjects (you wish to appear) in the Examination Form. You can register for Examination only in those subjects which you had selected at the time of admission. Do check the subject codes you have filled in the Examination Form carefully.

Important To Note

- No further Examination fee will be charged from JKSSOS.
- You have to appear in the Examination Centre allotted to you by JKSSOS. The decision of JKSSOS with regard to allotment of Examination Centre will be final.
- In case, you appear in an examination Centre other than allotted by JKSSOS, your result will not be declared and your case will be treated as having resorted to unfair means.

Credit Accumulation

You can avail as many as nine chances to appear in the Public Examinations spread over a period of five years. JKSSOS will keep and accumulate your credit in particular subjects in its computer till you clear all the required subjects for certification. Avail this flexible scheme of examination to learn well and to get better results.

It may, however, become necessary for JKSSOS to revise the syllabus of different courses from time to time and in that case the decision of JKSSOS will be binding.

Credit of Accumulation:-

You can choose to appear in any one or more subjects in any examination and earn credit which will be accumulated till all five subjects required for certification are successfully completed within five years of registration.

Validity of Admission/Re-admission:-

Your Admission is valid for five years. However, you can get re-admission/registration after the expiry of five years. In such cases a maximum of three credits can be re-validated and the candidate has to pass in minimum of two credits to pass the course.

4. Tentative Fee Structure for Admission:-

To get admitted into the secondary course (five subjects) the detailed Fee Structure is given below and it includes Charges for Registration, Cost of Study Material, Personal Contact Programmes (PCPs), Evaluation of Tutor Marked Assignments (TMA) etc. Do not pay any additional amount for admission other than specified in the Table.

Course	Compulsory	Fee in ₹
Secondary Course For 5 Subjects	1. Admission Fee 2. Registration Fee 3. Study Material charges 4. Contact classes 5. Examination Fee	₹ 3000.00 (Rupees Three Thousand Only)

The Fee like Evaluation, Migration, and Xerox etc. shall be same as presently in vogue in JKBOSE.

Note:-

Do not pay any extra amount apart from the requisite fee.

b) How to pay the Fee

For Admission through Accredited Institution, the required Admission fee should be paid in the form of Bank Slip in the account of Chairman, JKBOSE. The Accredited Institutions will issue a provisional Admission Letter Cum Acknowledgment for receipt of Admission Forms & Fee. Please take the receipt as a proof of payment. In case of incomplete information, the admission will be cancelled.

Note:-Admission once cancelled cannot be reconsidered and fee paid will not be refunded under any circumstances.

Confirmation of Admission:-

Admission to a particular course shall be normally confirmed by issuing Registration No (by JK SOS).

Instructional Process at JK SOS

In JK SOS, you have to learn on your own i.e. you are a self learner, you can learn at your own pace and convenience. The instructional printed material for self learning shall be made available. You shall be required to attend Personal Contact Programmes as per the schedule to be issued by Accredited Institutions from time to time. You will also be required to submit different assignment which shall be duly returned back to you by the Tutor as TMA for improvement in your study programme.

Distribution of Self Instructional Material

Self Instructional Material the specially designed printed self instructional material for different subjects along with other support material will be provided to you through your AI.

- **Part Credit in Practical Subjects**
- As Higher Secondary Learner; if you pass in practical but fail in the theory of a subject, your practical awards will be retained and you can appear again in theory examination. However, if you reappear in practical, then better of the two results will be taken into account. Likewise, the part credit of passing in the theory but failing in practical is retained. But the examination fee of both theory and practical is to be paid even you do not intend to appear in theory or practical.
 - For Secondary examination, theory and practical are considered as one unit and you have to pass in aggregate of the two. Hence for appearing in a subject with practical at Secondary level, you are required to appear in both theory and practical.

Improvement of Performance

JKSOS allows you to apply again in a subject which you have already passed for improvement of performance but only once.

You have to apply for improvement in the same manner as for appearing at the first examination by paying the required fee. This chance can be availed only once within one year of last Examination.

For subjects involving practical, you will have to appear in both theory and practical for improvement of your performance. Better of the two results would be considered and indicated in the mark sheet. JKSOS will issue only mark sheet.

Issue of Mark Sheet and Certificate

You shall receive a Marksheet on declaration of result through your AI. Provisional and Migration Certificate will be issued to successful candidates only.

In case of your passing in additional subjects or improvement of performance in one or more than one subject, no fresh certificate will be issued; you shall be issued only a mark sheet. No migration certificate will be issued to the learner unless they complete his/her course of study.

Certificate Criteria

In order to pass in a subject and to get a certificate in Secondary Course, the criteria laid down by JKSOS given below:

Course	Pass Criteria in a Subject	Certification Criteria
Secondary Course(Class X)	A minimum of 33% marks in the aggregate (theory plus practical wherever applicable) in the public examination.	Pass in 5 Subjects

Scheme of Examination

- **Re-checking Answer Scripts**

If you appeared in one of the public Examinations and you are not satisfied with your result, JKSOS provides you an opportunity for re-checking of your answer scripts in which re-totaling of marks is done and it is also ensured that no question is left unevaluated. Remember that the answers are not re-evaluated during re-checking. You may apply for re-checking of the Answer Script in any subject within 15 days from the date of declaration of results.

After you have checked the Xerox copy of your answer book, if you are not satisfied and wish to get your answer scripts re-evaluated, you have the option to apply afresh on the prescribed format by depositing an additional re-evaluation fee. The revised

result after the completion of reevaluation process will be issued within 40 days as far as possible. In case, you are awarded lesser marks than the initial awards, your previous score shall remain intact and in case of any increase in your score after re-evaluation, the same shall be added to your subject score as well as total score appropriately.

Tutor marked Assignments:-

JKSOS has developed several means and strategies to help the learners to learn well and be successful. TMA is one such tool, which plays a very important role in learning process through Open and Distance Education System. TMAs help learners to know their progress and attainment level and develop regular study habits. They also help in designing diagnostic and remedial teaching strategy during Personal Contact Programs (PCPs). TMA is mandatory for all learners.

There are three assignments in each subject which will be in booklet form. The subject teacher in the AI's will correct these assignments and provide you feedback and suggestions for improvement. The awards of the TMAs at secondary/ higher secondary courses will be in grades, which will not be considered for over all weight age in the Public Examination. However, the grades of the best two assignments will be shown separately in the final mark sheet. Learners may not be allowed to appear in Public Examination and/or their result may be declared as "INCOMPLETE" unless they submit at least one out of these TMAs in each subject (Where applicable). TMA is applicable for admission through AIs/Study Centres. TMA should be submitted before appearing in the public Examination of the particular subject. Learners shall be required to submit his/her assignments at the AI as per schedule given below and obtain a receipt there of.

For Appearing in Public Examination to be held in August-September 2022:-

No. of Assignments	By the learners to AIs	Feed back by the Teacher to the learners
TMA-I	1 January 2022	15 th February
TMA-II	1 st March 2022	31 st March 2022
TMA-III	15 April 2022	15 th May 2022

General and specific Relaxations (Disability Wise) during JKSOS

Examination:-

Same Rules and Regulation shall be applied as in case of other BOSE examination

Accredited Study Centres Under JKSOS)

The Schools identified to run study centre's under SOS are being called as Accredited Study Centre's (ACs). The Study Centre's have been recognized by the Education Department and BOSE. The detailed list of 38 Accredited Study Centres (Govt. Higher Secondary Schools) identified for the UT of J and K and UT of Ladakh is available at JKBOSE website www.jkbose.nic.in